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Strategic Goal-Setting Tool: Turning Vision into Action

Introduction

Every year, millions of individuals set resolutions or goals, but a significant portion of these aspirations fail to materialize. Why? Often, it's because:

- 1. Goals are not clearly defined or structured as SMART goals.
- 2. Strategies to achieve those goals are vague or nonexistent.
- 3. Tactics to execute strategies are not actionable or practical.
- 4. There's no accountability system to track progress and refine actions.

This tool is designed to help you overcome these challenges by guiding you step-by-step through setting, strategizing, and achieving your most important goal for the year. Let's turn your vision into a reality.

As you work through this tool, if you'd like to schedule a video conference to jumpstart your process, please click here:

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Step 1: Define Your SMART Goal

What is a SMART Goal?

A SMART goal is:

- Specific: Clearly defines what you want to achieve.
- Measurable: Includes criteria to measure progress.
- Achievable: Realistic and attainable.
- **Relevant**: Aligns with your values and priorities.
- **Time-Bound**: Includes a deadline or time frame.

Thought-Stimulator Questions

- 1. What is the one most important thing you want to achieve this year?
- 2. Why is this goal meaningful to you, and how does it align with your long-term vision?
- 3. How will you measure success?
- 4. What timeline feels realistic yet challenging for achieving this goal?

Prompt: Write your SMART goal below: My SMART Goal:

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Step 2: Identify Three Strategies

What is a Strategy?

A strategy is a high-level approach or plan that outlines how you will achieve your goal. Think of it as the "how" behind your vision.

Thought-Stimulator Questions

- 1. What are three major approaches that will help you achieve this goal?
- 2. How can you leverage your strengths, resources, or network to support these strategies?
- 3. What potential obstacles might arise, and how can your strategies address them?

Prompt: List your three strategies:

- 1. Strategy 1:
- 2. Strategy 2:
- 3. Strategy 3: _____

Step 3: Define Tactics for Each Strategy

What is a Tactic?

Tactics are specific, actionable steps you'll take to implement your strategies. These are the "what" and "when" details of your plan.

Thought-Stimulator Questions

- 1. What specific actions can you take to execute each strategy effectively?
- 2. How often or consistently will these actions need to occur?
- 3. What tools, systems, or support do you need to implement these actions?

Prompt: For each strategy, identify three tactics:

Strategy 1:	
Tactic 1:	
Tactic 2:	
Tactic 3:	
Strategy 2:	
Tactic 1:	
Tactic 2:	
Tactic 3:	
Strategy 3:	
Tactic 1:	
Tactic 2:	
Tactic 3:	

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Step 4: Accountability and Progress Tracking

Why Accountability Matters

Goals succeed when progress is monitored, learnings are incorporated, and adjustments are made along the way.

Thought-Stimulator Questions

- 1. How will you track your progress toward your goal? (e.g., journal, app, weekly review)
- 2. Who can you involve as an accountability partner to provide feedback and encouragement?
- 3. How often will you review and adjust your strategies and tactics based on progress?

Prompt: Create your accountability plan:

- 1. Progress tracking system:
- 2. Accountability partner(s):
- 3. Frequency of reviews:

Step 5: Reflect and Commit

Reflection

- 1. Why is this goal worth pursuing?
- 2. How will achieving this goal improve your life or business?
- 3. What is one thing you can do **today** to move closer to your goal?

Commitment - Sign a contract with yourself.

"I commit to pursuing my goal with focus, perseverance, and an openness to learning. I will hold myself accountable and celebrate progress along the way."

Signature: _____

Date:_____

Bonus Tips for Success

- Break larger tactics into smaller, manageable tasks.
- Celebrate small wins to stay motivated.
- Adjust your strategies and tactics as needed to remain aligned with your goal.

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